

No. 8-07/2012-GA
Telecom Regulatory Authority of India
General Administration Section
Mahanagar Doorsanchar Bhawan
Jawaharlal Nehru Marg, Near Zakir Hussain College
New Delhi – 110 002

Dated the 10th July, 2013

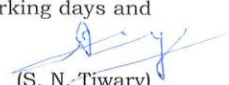
To

Subject: Quotation for repair & servicing of Audio System installed at 3rd Floor,
(Conference Room) TRAI office.

The undersigned is directed to invite sealed quotations for repair & service (one time) including change of parts, if required, of Audio system having parts as mentioned at Annexure-I installed in Room No.304 at 3rd Floor, Mahanagar Doorsanchar Bhawan, New Delhi on the terms and conditions mentioned below. In case you are interested to give service/repair for Audio System to TRAI, you are requested to submit your rates for the item to the undersigned by name in sealed cover. The sealed quotations addressed to the Sr. Research Officer (GA), TRAI, Mahanagar Doorsanchar Bhawan, Jawaharlal Nehru Marg (Old Minto Road), New Delhi – 110 002, and clearly marked '**Repair & Servicing of Audio System**' should reach this office by 3:00 PM on 18.07.2013, the quotation will be opened by the Tender Evaluation Committee (TEC) on the same day at 3:30 PM in Room No. 204, Mahanagar Doorsanchar Bhawan, in the presence of the tenderers who wish to be present.

Terms and Conditions

1. Quotation received after due date and time, those received without sealed cover and rates not quoted in the proforma given in Annexure-II, will not be accepted.
2. The rate quoted by the firm will be valid for 60 days from 18.07.2013.
3. No request for change in rates quoted/accepted will be entertained for any reason.
4. Canvassing in any case or form is strictly and rate quotation of tenderer who resorts to canvassing will be summarily rejected.
5. Rates should be quoted without erases and overwriting. Any correction in rates is required to be signed by the tenderer otherwise the tender may be summarily rejected.
6. The competent authority in this department reserves the right to reject any or all the rate quotations without assigning any reason thereof. TRAI is not bound to accept the lowest tender.
7. Work order will be issued to the firm recommended by the TEC and approved by the Competent Authority in TRAI.
8. Audio System may be repaired/serviced including change of parts if required within two or three days from placing of work order.
9. Interested bidders will be inspected of Audio System between 11.00 A.M. to 3.00 P.M. on 13th July, 2013 in TRAI office.
10. The relevant bills alongwith supporting documents shall be submitted to GA Section, TRAI for payment. Payment will be made within 10 working days and no advance payment will be made in any case.

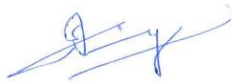

(S. N. Tiwary)
Sr. Research Officer(GA)

ANNEXURE-I

PARTS OF AUDIO SYSTEM

• Central Power Supply Amplified	1
• Delegate Unit	21
• Chairman Unit	2
• Handheld Microphone	2
• Lapel Microphone	1
• Ceiling Speaker	6

SIGNATURE OF THE TENDERER



ANNXURE-II

SCHEDULE OF RATE FOR REPARING/SERVICING OF AUDIO SYSTEM

Item	Service/repair required for the items & change of parts, if required	Unit Rate	Tax	Grand total	
				In figure	In words
Repairing/Servicing of Audio System	As per Annexure-I				

SIGNATURE OF THE TENDERER

