

## Telecom Regulatory Authority of India

Mahanagar Doorsanchar Bhawan, J.L. Nehru Marg, (Old Minto Road),  
Next Zakir Husain College, New Delhi – 110002

No. 1-14/2008 – A&P

Dated: 6th October 2008

To

All Ministries/Departments/Government of India and PSUs.

**Sub:- Filling up the post of 'Private Secretary' in TRAI on deputation on foreign service terms**

The Telecom Regulatory Authority of India, New Delhi, had called for applications for filling up the above post vide its circular of even number dated 31<sup>st</sup> July, 2008. The requisite qualification and experience for the post and other details are reproduced below :

<i>S.No.</i>	<i>Name of the Post</i>	<i>Scale of Pay</i>	<i>Qualification/eligibility</i>
1.	Private Secretary	Rs.6500-10500/-(pre-revised)/PB-2 Rs.9300-34800 + Rs.4600/- (Revised) plus allowances such as DA, HRA, TA etc. as per Govt. Rules.	a) Officers of the Central/ State Govt./PSUs (i) holding equivalent post or (ii) with 6 years of regular service in a grade immediately below.  b) The officer must possess the working knowledge of computer.

2. The last date for receipt of applications has been extended to **30<sup>th</sup> October, 2008**

3. TRAI is a statutory body and has been exempted from the rule of immediate absorption upto 23.01.2008 by Department of Pension & Pensioner's Welfare. . The matter for further extension has been taken up with the Government.

4. All the Ministries/ Departments/ PSUs are requested to forward applications in the enclosed proforma (also available in TRAI's website [www.trai.gov.in/vacancies.asp](http://www.trai.gov.in/vacancies.asp)) alongwith **attested copies of ACRs for the last five years** and **vigilance clearance** of eligible candidates whose services could be placed at the disposal of the Authority immediately.

Yours faithfully,

**(M.D. Pathak)**  
Technical Officer (A&P)  
Tel. No. 23211985