**APPLICATION FOR THE POST OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- |
| **Passport Size photograph duly attested by the present employer** |

**\_IN HEAD QUARTER OF T.R.A.I.**

1. Name of applicant with Complete Office Address,

e-mail & Telephone No. (in Block letters) … … …

2. Residential Address with Phone No.

3. Date of Birth (in Christian era) … … …

4. Whether belongs to SC/ST … … …

5. Date of retirement under Central/State Govt. Rules … … …

6. Educational Qualifications … … …

7. Whether belongs to Organised Gr. A Service Yes/No

If Yes, then mention Name of Service and Batch

8.. Whether Educational and other qualifications

required for the post are satisfied (If any qualification

has been treated as equivalent to the one prescribed

in the rules, state the authority for the same) … … …

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | Qualification/ Experience required | Qualification /Experience possessed by the officer |
| Essential | (1)  (2)  (3) |  |  |

9. Post held on regular (i.e. substantive) basis and the date

from which held with pay scale

10. Please state clearly whether in the light of entries

made by you above, you meet the requirements of

the post … … …

11. Details of Employment, in chronological order,

enclose a separate sheet, duly authenticated by

your signature, if the space below is insufficient … … …

P.T.O.

# Office/Instt/ Post held From To Scale of pay Nature of

Orgn. and basic pay duties

12. Nature of present employment, i.e. adhoc or

temporary or permanent or contract. … … …

13. In case the present employment is held on

deputation/contract basis, please state

a) The date of initial appointment … … …

b) The period of appointment on deputation/

contract … … …

c) Name of the parent office/organization to

which you belong … … …

14. Training/Courses attended … … …

15. Additional details about your present employment

Please state whether working under –

1. Central Government … … …
2. State Government … … …
3. Autonomous Organizations … … …
4. Government Undertakings … … …
5. Universities … … …

16. Are you in Revised Scale of pay? If yes, give the

date from which the revision took place and also

indicate the pre-revised scale

17. Total emoluments per month now drawn … … …

18. Additional information, if any, which you would

like to mention in support of your suitability for

the post. Enclose a separate sheet, if the space is

insufficient.

19. Remarks … … …

Date: (SIGNATURE)

Mobile No. ………………

Certified that the service particulars given by the applicant are verified with reference to service records and found to be correct.

Signature with seal of the Competent Authority