Information Note to the Press

For Immediate Release

Information Note to the Press (Press Release No. 01/2021)

Telecom Regulatory Authority of India

Subject:

Implementation of eOffice in TRAI.

1st January 2021, New Delhi: Telecom Regulatory Authority of India (TRAI) has

implemented eOffice form today. This eOffice platform has been inaugurated by Dr. P. D.

Vaghela, Chairman, TRAI.

The main objective of eOffice is to bring in further efficiency and standardization of

processes in the internal working of the organization. During the COVID-19 time it is necessary

that there is minimum movement of paper/files in offices.

With the adoption of eOffice, TRAI has now become largely paperless organization. This

adoption shall ensure greater accountability and transparency in administration. It shall reduce

costs incurred in storage and preservation of physical files and reduce chances of data loss due

to tampering of files/loss of files. It shall also facilitate officers to dispose off files from "anywhere

anytime" thereby improving work efficiency, with 24/7 access to files and important papers. With

the launch of eOffice TRAI has taken another significant step in having greater transparency in its

operations.

For more information, Mr. Sanjeev Banzal, Advisor (IT, CA & TD), TRAI may be contacted

at email: advisorit@trai.gov.in and/or phone 011-23210990.

Sanjeev Banzal

Advisor (IT, CA & TD), TRAI